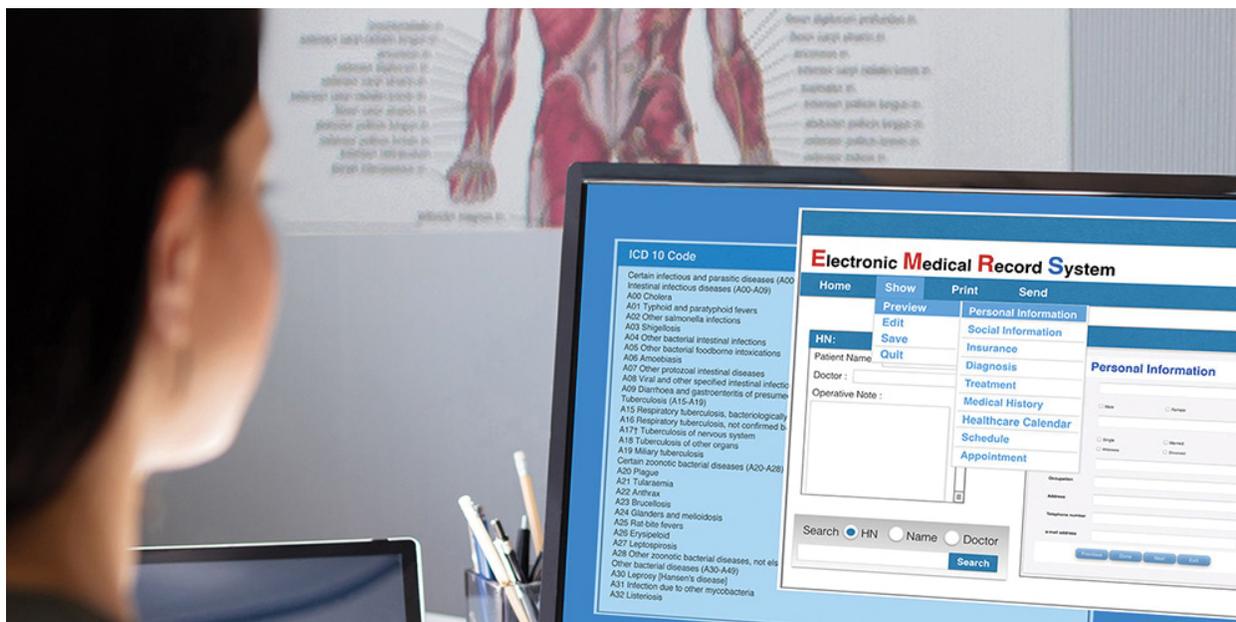


# Medical Billing Specialist

## Medical Billing and Health Records Training Online



[Learn More About This Course](#)

### Overview

#### Become a Medical Billing and Health Records Specialist

Medical Billing Specialists connect medicine with the legal and financial systems that support our healthcare system. As our population ages, the demand for these professionals is growing rapidly. In this comprehensive course bundle, you will learn the concepts and skills of medical coding and billing along with the legal and technical aspects of Electronic Health Records (EHR). Upon successful completion, you will be ready to take and pass the Certified Professional Biller (CPB) exam offered by the American Academy of Professional Coders (AAPC) and the Certified Electronic Health Record Specialist (CEHRS) exam through the National Healthcareer Association (NHA).



### Jobs

- The US Bureau of Labor Statistics (BLS) expects the demand for Medical Records and Health Information Specialists to grow by 8% between now and 2029. This is much faster than the anticipated growth rate for all jobs. The BLS notes that the increasing use of EHR by all types of healthcare providers is a strong factor in this demand.

- Average salaries for Medical Billing Specialists range from \$34,362, according to Indeed.com to \$37,440 according to ZipRecruiter.com. The AAPC reports that Medical Billing Specialists who hold its CPB status earn \$55,078 per year, on average. Your compensation will depend on your experience, location and credentials, among other factors.

## FAQ

### **WHAT ARE THE DUTIES OF A MEDICAL BILLING SPECIALIST WITH ELECTRONIC HEALTH RECORDS?**

Medical Billing Specialists submit claims to health insurance providers in order to arrange payment for patients' medical treatments and procedures.

### **ARE ELECTRONIC HEALTH RECORDS IMPORTANT FOR MEDICAL BILLING SPECIALISTS?**

EHRs add technical, logistical and legal dimensions to the medical billing and claims processes. They are used in every facet of healthcare, including hospitals, ambulatory surgery centers, long-term care facilities, clinics, and physicians' offices. Understanding how to navigate and properly use EHR gives a Medical Billing Specialist an advantage across the healthcare field.

### **IS CERTIFICATION IMPORTANT FOR MEDICAL BILLING SPECIALISTS?**

Certifications such as those offered by the AAPC and NHA signal that you have undergone a structured and rigorous course of study to become prepared for your career. Because healthcare facilities work in a highly regulated environment, many require certification for initial hiring and job advancement.

## Curriculum

### **Prerequisites and Requirements**

There are no prerequisites to take this course. However, in order to sit for national certification exams, candidates must have a high school diploma or equivalent; therefore, it is recommended you have this before enrolling for this course.

---

## **CURRICULUM**

1. Medical Terminology
2. Medical Billing Specialist
  - a. Introduction to Medical Billing
  - b. Introduction to Health Insurance
  - c. Managed Healthcare
  - d. Revenue Cycle Management
  - e. Legal Aspects of Health Insurance and Reimbursement
  - f. ICD-10-CM Coding
  - g. CPT Coding
  - h. HCPCS Level II Coding
  - i. Maximizing Reimbursement
  - j. Pharmacology for Medical Billers
  - k. Midterm
  - l. Clinical Documentation Improvement (CDI)

- m. Insurance Claims
  - n. Commercial Insurance
  - o. Blue Cross Blue Shield
  - p. Medicare
  - q. Medicaid, CHIP, TRICARE, Workers' Compensation
  - r. Certification
  - s. How to Find a Job in Medical Billing (Optional)
  - t. FINAL
3. Certified Electronic Health Records Specialist
- a. An Overview of EHR and CEHRS
  - b. An Introduction to MOSS 3.0
  - c. History of EHRs
  - d. Steps to EHR Implementation
  - e. The EHR Framework
  - f. The EHR and Record Content
  - g. Lists, Treatment Plans, Orders, and Results
  - h. Patient Visit Management
  - i. Coding, Billing, and Practice Reports
  - j. Patient Communications
  - k. Practice Reports, Research, Registries, and Reportable Events
  - l. Personal Health Records and Continuing Care Records

## **Instructors**

### **Nancy Smith**

Nancy Smith has more than 30 years of experience in the healthcare industry. Her clinical experience includes working as a medical assistant for a network of rural health clinics, and as a medical coder, insurance claims specialist, and medical records auditor. She worked as a medical office manager for ten years, where she recruited and trained all medical assistants. Nancy holds a bachelor's degree in vocational education and has developed and taught medical assistant programs.

### **LaTisha Cottingham**

LaTisha Cottingham has more than 20 years of experience in the healthcare industry. She has six years of teaching experience in the field of medical billing and coding and medical assisting. Currently, she is employed as an HIM Analyst for a long-term care establishment based in Alabama. Before that, she was employed as the lead instructor for the Allied Health Department at a local career institute. LaTisha's field of expertise is in the area of physician-based inpatient coding and Emergency Department coding. The certifications that she holds are as follows: a Registered Health Information Technician (RHIT), a Certified Professional Coder (CPC), and a Certified Clinical Medical Assistant (CCMA). In preparation for ICD-10-CM, LaTisha received her ICD-10-CM/PCS trainer certification from American Health Information Association (AHIMA), where she is currently a member. LaTisha is also a member of the American Academy of Professional Coders (AAPC) and the National Healthcare Association (NHA), where she is a test proctor.

## **Objectives**

- Describe the different stages of the revenue cycle

- Recognize federal laws that affect healthcare
- Define health insurance and medical terminology
- Use the ICD-10-CM, CPT, and HCPCS Level II codebooks to assign medical codes accurately
- Explain the data entry requirements of a medical insurance claim form
- Identify the billing guidelines of government and private payers
- Recount the structures, functions, and disorders of the different body systems
- Learn to manage patient visits, arrange follow-up care, and issue prescriptions
- Keep track of vital information such as patient allergies and medications
- Understand how to best read and interpret health records
- Understand how to best read and interpret health records
- Learn how to communicate with patients and report public health information

## **Enrollment & Registration**

This course is open enrollment. You can enroll and begin at any time.

[Enroll Now](#)

■

[FIND A CAREER](#)

[My Next Move](#)