

Dropping Classes

Lee College wants students to succeed in reaching their college goals. All students should carefully consider the decision to drop any or all of the classes they register for in a semester. Dropping any or all classes can have adverse impact to financial aid (loans, grants, scholarships), international student visa status, veteran's benefit status, and to status used to qualify for benefits such as insurance. In addition, there are substantial extra fees for repeating most classes for the third or greater time. And a new law passed in 2007 limits the total number of drops certain students can have during their career at one or more Texas public colleges or universities.

When a change is unavoidable, students who must drop a class or classes have the following options:

1. To drop one or more classes in a term (but not all classes), a student should fill out the [DROP/RESIGNATION FORM](#) (using the Drop section of the form, not the Resignation section), available on this website and at the Admissions and Records Office. This form must be submitted in person at the Admissions and Records Office. Signatures will be required from any offices for which approval must be granted (such as Financial Aid and the Veterans Office). These drops are accepted up until the 3/4 point in a semester or session. After that time, only instructor initiated drops and resignations from all classes can be accepted (until the start of finals).
2. To drop all classes in a semester, students need to complete the [DROP/RESIGNATION FORM](#) (using the Resignation section of the form, not the Drop section), available on this website and at the Admissions and Records Office. This form must be submitted in person to the Admissions and Records Office. Signatures will be required from any offices for which approval must be granted (such as Financial Aid and the Veterans Office). Resignations will be accepted up until the start of finals (or before the last day of class for sessions without a finals period).

Drops and resignations processed on or before the census day will not be shown on a student's transcript. After the day of record, drops and resignations will be noted with a W grade (there are several W grade variations; see the Lee College catalog for more information).

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